MIDDLETOWN VOLUNTEER FIRE COMPANY

INDIVIDUAL LOSAP SHEET

Completed Forms shall be submitted to the LOSAP Chairman no later than the 2nd of each Month

NAME:

1. **New/revised categories are: Alarm Response, Formal Training, Drills, Sleep-in Standby, Standby, Meetings, Special Projects, and Officer/Chairperson.**
2. **Please indicate what the activity is by selecting one of the categories. For Sleep in Standby, Standby, and Special Projects, the time began and the time stopped needs to be recorded. The new system auto-calculates the points based on the times entered.**
3. **BE SURE TO TURN IN ON TIME – THE NEW SYSTEM LOCKS OUT EACH QUARTER AND ACTIVITIES CANNOT BE RECORDED AFTER THE LOCK OUT.**

Points are calculated based on County rules and not the State rules. A total of 50 points are required for Maryland Income Tax Subtraction Form 502.

Points for Fire and Ambulance calls will be provided by the Fire and Ambulance Chiefs. Each response call must have the time duration of the call and the names of the crew. Maximum Points are 30 points (1 point per call). Note that if someone has both a call and is also doing standby, only the call can be claimed if less than 6 hours has been served. See example below.

Response points earned during a standby should be deducted from the points earned for the standby (i.e., a 12-hour standby shift = 4 points; if there are 2 calls during the shift, the points earned would be 2 for the standby and 2 for the calls.

Officers and Chairs get 2.5 points per quarter or 10 points per year maximum.

County Maximum Points: Meetings = 25; Training/Drills = 15; Special Projects = 40; Responses = 30; Officers/Chairs = 10

Maximum Points that can be claimed.		(1 pt/Mtg)		(1/2 pt per hour)				(1 pt per 3 hours as assigned crew)		(1 pt per 3 hours)	
		Meeting		Formal Training		Drills		Standby		Special Projects	
Date	Activity	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out

NAME:

Date	Activity	Meeting		Formal Training		Drills		Standby		Special Projects	
		Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out